



CINCINNATI CURLING CLUB DONATION RECORD

Date: _____

Cash Amount: _____

Non-cash Description: _____

Value: _____

Donor Name: _____

Donor Address: _____

Donor Phone: _____

Donor Email: _____

Non-cash Only: By signing this form I hereby certify that I've retained all receipts pertaining to the valuation of this donation.

Donor Signature: _____

Notes: _____

Accepted By: _____

Instructions

1. The person taking the donation is responsible for gathering the above information from the donor.
2. If a cash donation the Cash Amount should be filled in. If a check donation the check should be made out to the **Cincinnati Curling Club**.
3. If a non-cash donation a description and value of the item should be filled in and the donor needs to sign the form.
4. Form and donation should be mailed or given to Monique Penney for an acknowledgement letter to be sent to donor.
5. Monique's mailing address: 7479 Hunters Trail
West Chester, OH 45069-9558